**TACRAO Business Meeting**

**Ft. Worth, Texas**

**November 7, 2018**

The TACRAO meeting was reconvened by President Joe Papari at 10:47 a.m. The first order of business was to name a parliamentarian. John Hall from SMU agreed to serve in this capacity.

**Past-President Irene Robinson announced the two winners for the Scavenger Hunt** which will be the registration fees for next year’s conference. The winners are Victoria DeLeon from the University of Houston-Victoria and Alexis McDonald from Stephen F. Austin University.

**Samantha Taylor, chair of the corporate relations committee, announced the two BINGO winners** who will receive conference registration for next year’s conference. The winners are Melissa Martinez from University of North Texas and Donna Shoeneman.

**Jonathan Helm, chair of the golf tournament, announced the results of this year’s golf tournament**. There were seven total participants in the golf tournament with two teams. The golf tournament winners Josh Hoagland, Jerry Martinez, Alex Masse, Kyle Yates. The last place team was Jonathan Helm, Chris Reed, and Ken Gentry.

**Dali Hatanville, chair of the fun run committee, announced the fun run winners**. There were 45 registered runners in this year’s race. The winners were as follows:

Woman under 30 – Candace New

Woman over 30 – Andrea Wiste

Men over 30 – Juan Gilberto Garcia

Men under 30 – Pierre Banks

Deadass Last – Dana Gazda

**Brenda Schumann, TACRAO Secretary, provided an update on membership numbers and invoices distribution dates.**  The information is as follows:

* Institution Counts
	+ 1 to 9,9999 126 Institutions
	+ 10,000 to 19,999 27 Institutions
	+ 20,000 and above 22 Institutions
* 2018-2019 Membership Invoices were distributed in August 2018
	+ 26 Institutions still need to submit 2018-2019 Membership Dues
	+ Reminders will be sent
* 2018-2019 TCCNS Support Fees Invoices will be distributed in November 2018
	+ $200 Voluntary Support of the Texas Common Course Numbering System
	+ Facilitates transfer credits from one institution to another
* 2018-2019 Subscriber Invoices were distributed in April 2018
	+ 249 Out-Of-State Subscribers
	+ $250 fee to obtain college day/night program
* 2019-2020 Subscriber Invoices will be distributed in April 2019
* Membership Maintenance
	+ Primary and Affiliate Institutional Members can make roster changes updates
	+ Primary and Affiliate Institutional Members can submit payment for invoices
	+ If the proposed by-laws changes are adopted by the membership, the membership database will be changed to allow institutional primary/affiliate member to add members.
		- Watch TACRAO listserve for information on how to update

**TACRAO Treasurer Jeremy Dorman provided an overview of the current financial standing of TACRAO organization.** It is as follows:

|  |  |
| --- | --- |
|  | Balance as of August 31, 2018 |
| TACRAO Operational Account | $148,301.64 |
| TACRAO Savings Account | $82,201.15 |
| TACRAO CD to Mature 03/26/2019 | $50,085.63 |
| TACRAO CD to Mature 03/26/2019 | $50,171.26 |
| Total | $330,759.68 |
|  |  |
|  |  |
| TCCNS Operational Account | $48,729.13 |
|  (Account managed by TACRAO, expenses approved by the TCCNS Board) |

**Audit committee chair, Lori Zerr, provided an update on the TACRAO Audit committee.** The audit committee met on Monday, November 5, 2018. The membership of the audit committee included Lori Zerr, John Hall, and Bobby Lothringer. During the audit, the committee reviewed the TACRAO financial records and found them to be in good standing. The committee commended TACRAO Treasurer Jeremy Dorman as an outstanding job as treasurer, his attention to the TACRAO books, and also answering any questions from the committee.

**TACRAO President Joe Papari introduced Past-President Irene Robinson to discuss the TACRAO By-Law changes.** The changes are as follows:

Removal of the Assessment Committee – Motion passes

Revisions to the Nominations and Elections Process – Motion passes

Revision of membership dues structure – Motion passes

**There was no old business presented by the membership.**

**President Joe Papari recognized the outgoing officers:**

Jeremy Dorman, Treasurer

Andi Liner, Vice-President of Records and Registration

Irene Robinson, Past-President

Joy Frazier, Local Arrangements Committee Co-Chair

Araceli Hill, Local Arrangements Committee Co-Chair

TACRAO President Joe Papari offered his closing comments and thanked the membership for their support and parting words as TACRAO President. He then presented the gavel to Sofia Montes, President-Elect.

**Sofia Montes introduced the new TACRAO executive committee members:**

President-Elect – Bobby Lothringer

Treasurer – Melinda Carroll

Vice-President for Information Technology – Bobbie Brown

Local Arrangements Committee Chairs– Scott Branum, Lori Zerr

Vice-President for Records and Registration – Nancy Faris

**Recognition of continuing executive committee members:**

Secretary – Brenda Schumann

Vice-President for admissions – Dara Newton

Past-President – Joe Papari

2019 Local Arrangements Committee Chairs Scott Branum and Lori Zerr provided an invitation for next year’s TACRAO conference in Galveston, Texas, November 3-6, 2019.

TACRAO President Sofia Montes offered her comments as the new TACRAO President. She thanked the membership, encouraged the membership to get involved with the organization, and offered insight for the upcoming year.

TACRAO President Sofia Montes adjourned the meeting at 11:45 a.m.

Respectfully Submitted,

Brenda A. Schumann

TACRAO Secretary