

TACRAO Executive Committee Meeting
March 7, 2021 - March 9, 2021
In-Person Meeting

From March 7th-March 9th, the TACRAO Executive Committee (TEC) met in-person to conduct organizational business.

The following items were discussed:

- **Contract Pro Bono Work Vote:** It was noted in the minutes to approve the appreciation gift for pro bono lawyer services; lawyer assisted TACRAO in dissolving the San Antonio conference contract due to force majeure.
- **Minutes Vote:** Meeting minutes from September through the most recent previous meeting were approved.
- **ByLaws, Constitution, and Procedures:** Previous year's updates were discussed. Additional changes to bylaws related to membership due dates may be presented to Membership for 2022-2023 year consideration.
- **Procedure Manual Speaker Vote:** Vote was passed to approve keynote speaker limit to align with market (\$10,000)
- **2021 Newcomer Award Winners:** The 3 potential winners for the waived conference fee are currently being vetted to ensure they submitted the "I'm Available Form"
- **Ad-Hoc Committees Will Reconvene:** High School Relations and Field of Study committees will reconvene 2021.
- **2021 Meeting Planning Review:** The logistics for the 2021 conference were discussed, the meeting facilities were reviewed, and the preliminary session planning was discussed. 65 non-vendor sessions have submitted session proposals thus far and the plan to block sessions and fill in session gaps was discussed.
- **Future Site Selections Discussed:** 2022 – San Antonio; 2023 – Denton; 2024 & 2025 possible locations discussed.
- **LAC Audit Update:** The committee will audit 2020-2021 will meet in the next month.
- **MemberClicks Migration:** MemberClicks migration was discussed/planned.
- **Procedure SEM Vote:** Newcomers are required to attend Newcomer's session and can attend SEM without a charge.
- **2021 Lubbock Budget:** The 2021 Lubbock budget was reviewed, voted on, and approved.
- **GotoCollegeFairs:** The previous costs were discussed (\$4,500 annual and \$150 minimum booth) and TACRAO loss and potential need to raise booth fee to come out "even" were discussed. It was decided that TACRAO will raise booth fee to ensure TACRAO does not lose funds with the virtual fairs. Past year's participation numbers were good (356 high schools; 386 college booths/universities; 87,049 attendee registrants and 43,516 attendees). TACRAO will Beta test new features next year. Possible high school fair offerings and rotations for 2021-2022 were discussed.
- **Secretary Report:** Member Dues: 83% paid (141 of 169); 257 active subscribers; 108 of 121 TACRAO member are TCCNS members and 89% have paid last year's fee. Member migration issues were discussed.
- **Treasurer Report:** Operations versus LAC costs, insurance needs, and new technology/software were discussed. Virtual conference: \$1,530.27 net; checking: \$182,805.88; Savings: 82,236.73; CD 7715: 50,148.44 (March 26th renew); CD 7744: \$50,782.91; TCCNS: \$75,786.30
- **Treasurer Votes:** Vote passed to acquire a new laptop (last laptop purchase was 2012) and to get up-to-date Quicken software. Vote passed to have past president and/or past treasurer write reimbursement checks to current treasurer. Vote passed to revise Procedure manual to reflect Treasurer (current and past) duty changes.
- **Legislative Updates:** Legislative Committee chair discussed possible upcoming higher education changes (SB 102, SB 1091, athlete bills, ID card bills, and workforce education bills)
- **Summer Meeting Planning Discussed:** TACRAO will survey the membership prior to making final summer meeting decisions.
- **TCCNS Contract Agreement:** TCCNS maintenance costs are changing; TACRAO TEC will need to renegotiate TCCNS contract and structure.
- **Nominations and Election Committee Vote:** Procedures document will be updated to reflect Bylaws. Will update the Procedures document to reflect that the president nominee must have served on Executive Committee in an official or unofficial position. (Note: Unofficial: Means that LAC chairs can qualify.)
- **2022 San Antonio Planning:** Logistics and planning were discussed.

- **Planning Calendar:** Calendar updates and changes discussed.

Respectfully Submitted,
Kristin McDonald-Willey
TACRAO Secretary